



# SUB-CONTRACTOR ORIENTATION

The site supervisor for EVERY Sub-Contractor must receive this orientation and ensure he/she conducts an orientation with all his/her workers coming on site

Company: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Introduction

- Company Commitment to Safety
- Small Employer COR Certification

## Responsibility on Site

- Prime Contractor
- Employer
- Supervisor
- Worker
- Supplier
- Worker Safety Representative

## Emergency Planning

- First Aid
- Contacting Outside Agencies
- Transport to Medical Facility
- Fire

## Personal Protective Equipment REQUIRED AT ALL TIMES

- Hard Hats
- Safety Boots/Shoes

## Personal Protective Equipment REQUIRED as needed

- Fall Protection
- Hearing Protection
- Safety Glasses
- Respirators

## ON SITE SAFETY FORMS REQUIRED

### Safety Forms Submitted PRIOR to Start-up

- Compliance Declaration
- Hazard Assessment
- Contractor Orientation Form
- MSDS Sheets

### Safety Forms Submitted WEEKLY

- Inspection
- Toolbox Talk

### Forms Submitted IMMEDIATELY

- Incident or Accident
- STOP Work Order (WSH Division)
- IMPROVEMENT Order (WSH Division)

### Confirmation of your Worker Training SAFETY PASSPORT or other certificates

- Fall Protection
- WHMIS
- Safe Job Procedures
- Other

\_\_\_\_\_  
Contractor Supervisor Signature

\_\_\_\_\_  
Orientation Conducted By: