



# ELITE HOLDINGS INC.

Box 2184

Whitecourt, Alberta

T7S 1P8

Phone (780)778-6975 Fax (780)778-6954

February 4, 2016

## **Safety is a Priority**

Recently, E.H.I Elite Holdings Inc. passed all of the requirements to qualify for a Certificate of Recognition (COR) to show our commitment to working safely.

We encourage all of the trades that work for us to follow a similar path in making safety a priority.

## **Personal Protective Equipment (PPE)**

All of our job sites require hard hats, steel toe safety boots and visibility stripes all CSA approved to be worn while on site or working on site.

When your staff is working on our site please ensure that they are wearing proper personal protective equipment for the task they are doing, as well as our minimum site requirements. Failure to comply with our personal protective equipment requirements could result in loss of work, or fines to your company and employees by Occupational Health and Safety officers.

## **Hazard Assessment & Incident Reporting**

We will also require copies of your hazard assessments when working on our sites emailed to [safety@eliteholdings.ca](mailto:safety@eliteholdings.ca) or faxed to 780-778-6954 weekly. Should you not have a hazard assessment policy we will be happy to share ours with you to ensure that your employees are working as safely as possible.

When there is an incident (near miss) or accident we require these to be reported to E.H.I Elite Holdings Inc. as soon as possible every time. Should you not have a reporting procedure we will share ours with you.



# ELITE HOLDINGS INC.

Box 2184

Whitecourt, Alberta

T7S 1P8

Phone (780)778-6975 Fax (780)778-6954

## **Drug and Alcohol Policy**

E.H.I. Elite Holdings Inc. Adheres to a Drug and Alcohol policy. Our mission is to protect the lives of the workers on our site. Sub-contractors need to be in agreement with our rules and practices. For example this would cover immediate drug testing because of an incident on site, or the removal of a worker who is showing definite signs of impairment due to alcohol and/or drugs. We do employ a Certified CDSC.

## **Insurance**

All of our sub-contractors require a certificate of liability insurance for your company which we hold on file for the year. A minimum of \$1,000,000.00 liability insurance is acceptable. We also require a letter of clearance from WCB.

Please sign and date as understanding these requirements and return to us via email: linda@eliteholdings.ca, [safety@eliteholdings.ca](mailto:safety@eliteholdings.ca) or fax: 780-778-6954.

Regards;

Darryl McPhee  
President  
E.H.I Elite Holdings Inc.

I have read and understand the preceding document.

Company: \_\_\_\_\_

Owner (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

---

---